

[Insert Your District Header Information Here]

[Insert Date]

Ms. Gayle Sweigert
California Air Resources Board
1001 I Street, 7th Floor
Sacramento, California 95814

Dear Ms. Sweigert:

The *(specify district)* is responsible for submitting air quality and precision data to the Air Resources Board (ARB) for submittal to the Air Quality System (AQS) for those monitors that are under the control of the District. In support of the requirements in Title 40, Code of Federal Regulation (40 CFR), Part 58, this letter certifies that the District has reviewed the ambient concentration data and the quality assurance data for the *(specify year)* and attests that the ambient data are accurate and complete to the best of our knowledge taking into consideration the quality assurance findings. We recommend the data for certification.

At this time the District is not recommending certification of the following data: (specify pollutants, site name, AQS ID number, and reason for not recommending certification)

Specify any other data that the District has partial/shared responsibility for generating (filter-based PM₁₀, PM_{2.5}, toxics, etc.) and identify the agency responsible for generating and submitting the data to AQS.

The AQS data certification report (AMP 600) was reviewed as part of the data certification process.

Sincerely,

[Insert Name of Authorized District Monitoring Manager or APCO]